

**The Brookfield Library  
Board of Trustees  
June 25, 2014**

**Present:** Betsy McIlvaine, Chairman; John Barbosa, John Voris, Maizie Jaffe, Ilga Parris, Chris Landelius, Cathy Lasser; Anita Barney, Library Director; Emily Lazorchak, Brookfield High School student

**Absent with notice:** Alex Smolnik

The meeting was called to order at 7:31 p.m. by Chairman Betsy McIlvaine.

**Public Comment:** None

**Additions to the agenda:** None

**Minutes of the May 28, 2014 Meeting:** Mrs. McIlvaine asked for any comments or questions on the minutes of the May 21, 2014 meeting. There were none.

*5/21/14 minutes  
approved as presented*

A motion was made by J. Barbosa, seconded by M. Jaffe, to approve the minutes of the May 28, 2014 meeting as presented. Motion passed unanimously, with C. Lasser abstaining.

**Treasurer's Report:** Mrs. Lasser will provide a Treasurer's Report quarterly from here on. Mrs. Lasser reported that money was received for the cottage sale. She will be meeting with our Wells Fargo account representative before the next meeting to discuss decreasing the service charge percentage, among other things. Mrs. Barney distributed an 11 month income/expense report.

*No financial report this month.*

*Library expense report distributed.*

**Director's report:** Mrs. Barney noted that there were no additions to the submitted report. A discussion was had regarding featuring some of the library's services in a Brookfield Chamber of Commerce newsletter.

*No additions to the Director's Report.*

**Old Business:**

**a. Candidate for Alternative Trustee:** The proposed candidate's appointment was not on the Board of Selectman's June agenda. Mrs. McIlvaine will request that it be added to the July agenda.

*New board member to replace M. Jaffe as alternate*

**b. Painting Community Room:** The Community Room will be painted in August by a local Boy Scout, Tim Bogues, as his Eagle Scout project. Tim and his team will repair and prepare the walls prior to the painting project.

*Community room to be painted August 2014*

**c. Investment Strategy:** Will be presented by C. Lasser and discussed at the August library board meeting.

*Investment Strategy Policy to be discussed in August*

**d. New Library Committee:** The New Library Committee should meet in August.

*New Library Committee to meet in August*

**New Business:** None

**Announcements:** There will not be a meeting of the Board of Trustees in July. The library will be closed July 4, 5 & 6: July 4 for the holiday, July 5 for Bibliomation to move servers, and July 6 because we're closed on Sundays.

*No July Meeting*

*Library closed July 4,5,& 6*

**Executive Session:** J. Barbosa made a motion, seconded by J. Voris, to go into Executive Session at 8:00 p.m. to discuss personnel matters. Motion passed unanimously.

At 9:00 p.m., J. Voris made a motion, second by M. Jaffe, to come out of Executive Session. Motion passed unanimously.

Motion was made by J. Voris, seconded by J. Barbosa, to adjourn the meeting at 9:15 p.m. Motion passed unanimously.

Respectfully submitted,  
Donna Crane, Recording Secretary