

BROOKFIELD BOARD OF FINANCE REGULAR MEETING MINUTES
WEDNESDAY, DECEMBER 10, 2014
BROOKFIELD TOWN HALL ROOM 133
7:00PM

CALL TO ORDER: Chairman P. Kurtz called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman P. Kurtz, Vice Chairman E. Nepomuceno, Secretary R. Gianazza, Dr. R. Appleby, J. Rossi, S. O'Reilly, Ex-Officio B. Tinsley, and Town Controller W. Leverence
Also Present: Members of the Public

PUBLIC COMMENT:

Ron Jaffe, 21 White Pine Drive
Chris Kukk, 4 Terry Lane

APPROVAL OF MINUTES

A motion was made by Secretary R. Gianazza, seconded by J. Rossi, to the approve the BOF Regular Meeting Minutes of November 12, 2014 as written. Motion passed unanimously.

COMMUNICATIONS AND CORRESPONDENCE

- Ralph M. Iassogna
- Scott McCarthy

REPORT OF THE FIRST SELECTMAN: First Selectman B. Tinsley discussed; Board of Education Special/Supplemental Appropriation Request, Health Insurance Estimate for 2015/2016, In-progress Budgetary Action Requests for Board of Selectmen and Board of Finance, and Retirement Benefits Advisory Committee (RBAC).

REPORT OF THE FINANCE DIRECTOR: Town Controller W. Leverence gave the Board an overview of the Revenue & Expenditure Report for the month of November 2014, Fund Balance Update, Grant Status Update, Legal Expenditures Status, Debt Service & Capital Update. Major Projects Spending Status will be discussed at next month's meeting.

OLD BUSINESS

- **Subcommittee Reports:**
 - Audit Subcommittee:** Chairman P. Kurtz stated that he has been in contact with the auditor, Mr. Bassett, McGladrey LLP. He also stated that the auditors will be at Town Hall next week and are awaiting more information. BOE reconciliations are still pending.
- **BOE Spending Status – November 2014:** The Board was given a copy of the BOE Spending Status Report.
- **Fund Balance Account Segregation:** Action to be taken at the completion of the audit.

NEW BUSINESS

- **Uniform Chart of Accounts (UCOA) Resolution of Endorsement and Authorization:**

A motion was made by R. Gianazza, seconded by Vice Chairman E. Nepomuceno that The Boards of Selectmen, Education and Finance of the Town of Brookfield, Connecticut met on the specified dates below and adopted resolutions by the stated votes for the purpose of endorsing the Town and School’s combined participation in the UCOA Conversion Grant Program (single entity) administered by the Office of Policy and Management in accordance with Sections 87 and 328 of Public Act 13-247.

In addition, the above stated boards have authorized William G. Leverage, Director of Finance to act on this endorsement by submitting a proposal and performing necessary administrative actions to enter into a binding agreement with the Office of Policy and Management according to the terms of the UCOA grant program. Such proposal is attached to and made a part of this record.

Board of Selectmen – 12/1/14 – Votes	_____3_____ Yes	_____0_____ No
Board of Education 12/3/14 – Votes	_____7_____ Yes	_____0_____ No
Board of Finance 12/10/14 – Votes	_____6_____ Yes	_____0_____ No

Motion passed unanimously.

Attested to by:

Name: _____

Title: _____
(City/Town Clerk)

Date: _____

OTHER ITEMS TO COME BEFORE THE BOARD: There were no other items to come before the Board.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion was made by Secretary R. Gianazza, seconded by Dr. R. Appleby, to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 8:45pm.