

BROOKFIELD BOARD OF FINANCE REGULAR MEETING MINUTES
WEDNESDAY, SEPTEMBER 10, 2014
BROOKFIELD TOWN HALL Rm. 209
7:00PM

CALL TO ORDER: Chairman P. Kurtz called the meeting to order at 7:05pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman P. Kurtz, Vice Chairman E. Nepomuceno, Secretary R. Gianazza, J. Rossi, S. O'Reilly, Dr. R. Appleby, Ex-Officio First Selectman B. Tinsley, and Town Controller W. Leverage.

Also Present: Members of the public

PUBLIC COMMENT:

✚ Betsy McIlvane, 127 Long Meadow Hill Road

APPROVAL OF MINUTES:

A motion was made by Secretary R. Gianazza, seconded by J. Rossi, to approve the minutes from the BOF/BOS Joint Meeting of August 13, 2014 as written. Motion passed 5-0-1; with Vice Chairman E. Nepomuceno abstaining.

A motion was made by Secretary R. Gianazza, seconded by Dr. R. Appleby, to approve the minutes from the BOF Special Meeting of August 27, 2014 as written. Motion passed 6-0.

COMMUNICATIONS AND CORRESPONDENCE:

- ✚ Dr. Robin Appleby
- ✚ Ron Jaffe
- ✚ Howard Lasser
- ✚ Richard Malek

REPORT OF THE FIRST SELECTMAN: No report was given from the First Selectmen.

REPORT OF THE FINANCE DIRECTOR:

Town Controller W. Leverage gave the Board an overview of the August 2014 Revenue & Expenditure Report. He stated that Grant Status did not change from last month's report. He also stated that the Board will begin receiving monthly Grant Status updates.

OLD BUSINESS

Subcommittee Reports:

OPEB Subcommittee: J. Rossi stated that the OPEB Subcommittee is currently working on a draft of the OPEB Trust Document. He also stated that once the draft is complete and reviewed by legal, the document will be forwarded to the Board of Finance for review and suggestions.

OLD BUSINESS (continued):

Audit Subcommittee: Chairman P. Kurtz stated that he spoke with the auditor earlier this week. The auditors will be back to Town Hall at the beginning of October. Chairman P. Kurtz stated that the auditors are still working on the American Express credit card statements. Vice Chairman E. Nepomuceno asked Chairman P. Kurtz to confer with the auditors on completing the credit card audit as soon as possible.

Teacher Negotiations update: Secretary R. Gianazza stated that the Brookfield Education Association (BEA) has been in communication with administration. He also stated that negotiations have progressed in a productive manner and mediation is set for the next meeting.

Board of Ethics – Operational Process: Chairman P. Kurtz has invited the Board of Ethics committee to attend the October Board of Finance Regular Meeting to explain their operational process.

Marker Plate Review – Deployment of Assets: Ex-Officio First Selectman B. Tinsley stated that he will forward to the Board the Vehicle & Equipment Study prepared by Greg Dembowski and Stanley Parker.

NEW BUSINESS

Capital Projects Status: Capital Projects status had been discussed at the Board’s August meeting. There are no updates at this time.

Solar Energy possibilities: Secretary R. Gianazza reported that a former Board of Education chairman had looked into solar energy possibilities approximately 6 years ago. Secretary R. Gianazza inquired why Town Hall had never been considered for solar energy. Ex-Officio First Selectman B. Tinsley stated that he has done some research on solar energy, but that costs to do so were prohibitive.

Meeting Location: Secretary R. Gianazza suggested the Board of Finance consider the meeting room location at the Town Hall, Room 133, which has a larger seating capacity when needed.

Public behavior during BOF meetings: Dr. R. Appleby expressed the importance of proper public behavior during Board of Finance meetings.

OTHER ITEMS TO COME BEFORE THE BOARD: There were no other items to come before the Board.

PUBLIC COMMENT:

- ✚ Betsy McIlvane, 127 Long Meadow Hill Road
- ✚ Ron Jaffe, 21 White Pine Drive
- ✚ Matt Grimes, 11 Orchard Street

ADJOURNMENT: A motion was made by Secretary R. Gianazza, seconded by J. Rossi, to adjourn the meeting. Meeting was adjourned at 8:20pm.

