

**BROOKFIELD BOARD OF FINANCE MEETING MINUTES
JOINT SESSION WITH BOARD OF SELECTMAN
WEDNESDAY, AUGUST 13, 2014
BROOKFIELD TOWN HALL
SELECTMAN'S CONFERENCE ROOM – ROOM 209
7:00PM**

CALL TO ORDER: Chairman P. Kurtz called the meeting to order at 7:00pm.
Present for the Board: Chairman P. Kurtz, Secretary R. Gianazza, J. Rossi, S. O'Reilly, R. Appleby, and Ex-Officio First Selectman B. Tinsley
Also Present: Town Controller W. Leverage, Selectman Marty Flynn, and Michael Matson, Chairman of the RBAC (Retirement Benefits Advisory Committee)
Absent Member: Vice Chairman E. Nepomuceno

First Selectman B. Tinsley called the Board of Selectman meeting to order at 7:02pm; beginning with the Pledge of Allegiance.

PUBLIC COMMENT:
Ron Jaffe, 21 White Pine Drive
Catherine Malek 4 Apache

JOINT SESSION – OPEB PRESENTATION BY THE RBAC COMMITTEE:
Michael Matson, Chairman of RBAC gave the Board an overview of the Town of Brookfield Other Post-employment Benefits and the Committee's recommendations.

Member S. O'Reilly left the meeting at 9:15pm.

JOINT SESSION – TAX DEFERRAL INCENTIVE PROGRAM – 4 CORNERS PROJECT:
First Selectman B. Tinsley gave the Board an overview of the Tax Deferral Incentive Program. The Board will forward their feedback to Secretary R. Gianazza for submission to the First Selectman by Tuesday afternoon.

Selectman M. Flynn made a motion to adjourn the Board of Selectmen's meeting at 9:34pm. First Selectman B. Tinsley voted to adjourn.

The Board called for a five minute recess at 9:35pm. Meeting was back in session at 9:40pm.

REGULAR BOARD OF FINANCE MEETING AGENDA ITEMS:

APPROVAL OF MINUTES: A motion was made by Secretary R. Gianazza, seconded by R. Appleby, to approve the July 9, 2014 Board of Finance Regular Meeting Minutes as written. Motion passed 4-0. (Vice Chairman E. Nepomuceno and S. O'Reilly absent).

COMMUNICATIONS AND CORRESPONDENCE:

Howard Lasser
Selectman Bill Davidson

REPORT OF THE FIRST SELECTMAN:

First Selectman report was given under OPEB Presentation and Tax Deferral Incentive Program.

REPORT OF THE FINANCE DIRECTOR:

Town Controller W. Leverage gave the Board an overview of the July 2014 Revenue and Expenditure Report.

Year-end Transfers:

A motion was made by Secretary R. Gianazza, seconded by J. Rossi, to accept the Year-End Budget Transfers as recommended by the Board of Selectman. Motion passes 4-0. (Vice Chairman E. Nepomuceno and S. O'Reilly were absent).

OLD BUSINESS:

OPEB Subcommittee:

This agenda item was discussed in the OPEB Presentation.

Audit Subcommittee:

Chairman P. Kurtz stated that most of the field work has been completed initially for the Town audit. He also stated that the auditors met with Town Controller W. Leverage and Director of Business and Finance Gregg Miller to request additional information. The auditors will be back to the Town Hall in October to start the process of the Town audit with more detailed auditing.

NEW BUSINESS:

Capital Projects Status – Cadigan Park:

Secretary R. Gianazza gave an update on the status of Cadigan Park.

Marker Plate Review – Deployment of Assets

Discussed Town vehicle fleet with plates. There are approximately 115 vehicles including trailers. A possible reduction to fleet to be addressed at a future meeting.

Board of Ethics – Operational Process:

Chairman P. Kurtz stated that he will invite the Chairman of the Board of Ethics to a Board of Finance Meeting some time in the fall to explain their operational process.

OTHER BUSINESS TO COME BEFORE THE BOARD: Chairman P. Kurtz stated that the Board of Education has met with the BEA and their representatives and exchanged proposals. There have been two negotiation sessions. Management and the Association will meet again on August 26th.

PUBLIC COMMENT:

First Selectman B. Tinsley, 14 Evergreens Drive

ADJOURNMENT: A motion was made by Secretary R. Gianazza, seconded by J. Rossi, to adjourn the meeting. Motion passed 4-0. (Vice Chairman E. Nepomuceno and S. O'Reilly were absent). Meeting adjourned at 10:25pm.