

DRAFT
BROOKFIELD BOARD OF FINANCE SPECIAL MEETING MINUTES
WEDNESDAY, MAY 22, 2013
BROOKFIELD HIGH SCHOOL MEDIA CENTER
7:00PM

CALL TO ORDER: Chairman J. Friedrich called the meeting to order at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman J. Friedrich, Vice Chairman I. Agard, Secretary P. Kurtz, R. Jaffe, J. Tomaino, and R. Appleby.

Absent: First Selectman B. Davidson

Also Present: Town Controller W. Levererence.

PUBLIC COMMENT: There was no public comment.

POST BUDGET REFERENDUM AS REQUIRED:

A motion was made by J. Tomaino, seconded by Vice Chairman I. Agard, to set the mill rate at 25.4 for the 2013-2014 fiscal year. Motion was passed unanimously.

AUDIT ENGAGEMENT LETTER:

Audit Committee Chair R. Jaffe reported that the committee is recommending to the BOF (2 in favor: I. Agard and P. Kurtz/one opposed: R. Jaffe) that the BOF agree to a 3-year commitment with Mahoney, Sabol & Company, LLP for audit, and to postpone the audit RFP process until the end of this commitment. An engagement letter for the upcoming year has been provided, and will be reviewed by town counsel prior to it being co-signed by the BOF Chair and the First Selectman. By the end of the month, the town controller will file necessary notification with the state informing them who has been engaged to do Brookfield's audit.

A motion was made by Vice Chairman Agard, seconded by Secretary P. Kurtz, to authorize the audit committee to work to have the engagement letter completed and signed. Motion was passed unanimously.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion was passed by R. Jaffe, seconded by Secretary P. Kurtz, to adjourn the meeting. Motion was passed unanimously. The meeting was adjourned at 7:15pm.