

DRAFT
BROOKFIELD BOARD OF FINANCE SPECIAL MEETING MINUTES
WEDNESDAY, MAY 8, 2013
BROOKFIELD HIGH SCHOOL MEDIA CENTER
7:00PM

CALL TO ORDER: Chairman J. Friedrich began the meeting at 7:00pm; beginning with the Pledge of Allegiance.

Present for the Board: Chairman J. Friedrich, Vice Chairman I. Agard, Secretary P. Kurtz, R. Jaffe, R. Appleby, and Ex-Officio First Selectman B. Davidson

Also Present: Town Controller W. Leverence and members of the public

Absent Member: J. Tomaino

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MINUTES: A motion was made by Vice Chairman I. Agard, seconded by R. Appleby, to approve the minutes from the April 10, 2013 Board of Finance Regular Meeting *and* April 16, 2012 Board of Finance Special Meeting. Motion was passed unanimously.

CORRESPONDENCE: Correspondence was received from the following:
April 18, 2013-Ron Jaffe; April 19-Joni Park, Carol Dores, Maizie Jaffe; April 20-Melissa Marici, April 21-Peter Rockholz; April 22-Laura Orban, Glen Hofsess, Howard Lasser, Ken Bradley, Ann Amorrossi, Karen Lemire, Andrea DiStephan, Linda Robinson, Jen Falci; April 24-Kristen Lemire; April 25-Eileen Straiton, Alexander Sparaco, Nicole Keating; April 26-Tom Murphy; April 30-Ron Jaffe; and Robin Appleby

REPORT OF THE FIRST SELECTMAN: First Selectman B. Davidson stated that his report will be discussed under agenda item; New Business.

REPORT OF THE FINANCE DIRECTOR: Controller W. Leverence gave the Board and overview of the April 2013 Revenue and Expenditure report.

SUBCOMMITTEE REPORTS:

- a. **Audit Committee:** R. Jaffe stated that Ron Howard and four Grant Thornton employees have moved to a new firm. He also stated that he is waiting for a draft letter of engagement letter.
- b. **Bylaws Committee:** Vice Chairman I. Agard stated that the committee has not met.
- c. **Budget Committee:** R. Jaffe stated that the committee will meet after the referendum passes.

A motion was made by R. Jaffe, seconded by Secretary P. Kurtz, to move to approve the recommendation of the Board of Selectmen for budget modification request #2013-03. Motion was passed unanimously.

OLD BUSINESS: R. Jaffe stated that Tuesday, May 21, 2013 is the Town referendum. Two items will be voted on; the Municipal and Education budget and the WPCA Sewer Project. First Selectman B. Davidson discussed advisory questions.

NEW BUSINESS:

a. School Security Safety Plan-Phase II

A motion was made by R. Jaffe, seconded by R. Appleby, to move to support the recommendation of the Board of Selectmen request for an appropriation from fund balance in the amount of \$160,000 for the implementation of the School Security and Safety Plan Phase II. Motion was passed unanimously.

b. Police Department Outside Service Fund – Parking Lot

A motion was made by R. Jaffe, seconded by R. Appleby, to move to support the recommendations of the Board of Selectmen to approve an expenditure of \$110,000 to be funded by the Police Department Outside Service Fund for expanding and repaving the Police Department Driveway/Parking Lot. Motion was passed unanimously.

c. Police Department Outside Service Fund – 2012 Model Zodiac Boat

A motion was made by R. Jaffe, seconded by R. Appleby, to move to support the recommendations of the Board of Selectmen to approve an expenditure of \$10,800 to be funded by the Police Outside Service Fund to purchase a new 2012 model Zodiac Boat replacement. Motion was passed unanimously.

PUBLIC COMMENT: Rick Saluga, 32 Great Heron Lane

OTHER ITEMS TO COME BEFORE THE BOARD: There were no other items to come before the Board.

ADJOURNMENT: A motion was made by R. Jaffe, seconded by R. Appleby, to adjourn the meeting. Motion was passed unanimously. Meeting was adjourned at 8:00pm.