

**Town of Brookfield, CT**  
**Minutes of Board of Ethics,**  
**December 3, 2014, Noon in Town Hall Room 129**  
**Special Meeting**

- 1. Meeting called to order at 12:04 by Dr. Carolan. Present were Dr. Carolan, Chair, Dr. Sullivan, Vice Chair, and Ms. Park, Secretary.**
- 2. Mr. Richard Saluga, 32 Great Huron Lane made public comment.**
- 3. Approval of minutes:**
  - a. Minutes of November 5, 2014 moved for approval by Dr. Sullivan, seconded by Ms. Park were approved unanimously.**
  - b. Minutes of November 18, 2014 move for approval by Ms. Park and seconded by Dr. Sullivan were approved unanimously.**
  - c. Minutes of November 25, 2014 moved for approval by Dr. Sullivan and seconded by Ms. Park were approved unanimously.**
- 4. Three items of correspondence were discussed:**
  - a. Lisa Delp about a request from a resident on how to file a complaint.**
  - b. Letter sent by Dr. Sullivan to Mr. Richard Saluga.**
  - c. E-mail from State Board of Ethics general council Barbara Housen.**
- 5. Under old business three items discussed and voted on:**
  - a. Changes to be made to our web page on the town web site to question and answers # 7a and # 8, and to procedure for processing a complaint. Moved approval by Dr. Sullivan, Seconded by Ms. Park and approved unanimously.**
  - b. A letter, written by Dr. Carolan, will be sent to Mr. Beecher to clarify several items discussed when he last met with the Board, asking him to meet with us at his convenience in January. We offered the following dates at Noon at Town Hall: January 12,14 or 15, 2015.**

**c. After some changes to the final draft of the report to the Board of Selectman on Complaint C2014-12 the following motion was made by Ms. Park, Seconded by Dr. Sullivan and approved unanimously:**

***Move to forward findings of Fact and Recommendations for complaint C2014-12 Raymond DiStephan v William Tinsley to the Board of Selectmen for their approval.***

**A discussion of how to proceed with C2014-11 was postponed until after our meeting with Mr. Beecher in order to clarify procedures.**

**There was public comment by Mr. Richard Saluga of 32 Great Huron Lane and Mr. Ron Jaffe of 21 White Pine Drive.**

**Motion to adjourn made by Ms. Park and seconded by Dr. Sullivan was approved unanimously at 12:35.**

**Submitted by Joni Park, Secretary**