

**Town of Brookfield, CT
Board of Ethics**

Minutes for Tuesday August 19, 2014 meeting at noon in Town Hall

1. Dr. Carolan called the meeting to order at 12:07. Members present: Dr. Carolan, Mrs. Park, Dr. Sullivan,
2. Public Comment: none
3. Minutes of August 4, 2014: motion to approve made by Dr. Sullivan, seconded by Mrs. Park, approved unanimously.
4. Correspondence: none
5. Old business
 - a. Board of Ethics procedures: Questions and answers are posted on the town website under Board of Ethics. Copies are also available in town clerk's office.
 - b. Retirement Board Advisory Committee membership: Dr. Carolan said that she has already sent the First Selectman several letters on same issue and had nothing new to add. Members agreed.
 - c. Mr. Beecher's request to meet. Dr. Carolan sent letter inviting Mr. Beecher to attend any scheduled meeting. No response yet.
6. New business
 - a. New complaint petitions: received complaint petition C2014-12.
 - b. New requests for opinions: none
7. Executive Session: motion to enter executive session at 12:10 to continue investigation into appropriate use of town property made by Mrs. Park, seconded by Dr. Sullivan, approved unanimously.
8. Regular session reconvened at 12:45. Motion(s) regarding subject(s) of executive session.
 - a. Motion for the Ethics Committee to hear a complaint on its own volition, as authorized in the Charter. Complaint C2014-11 is Board of Ethics v Tinsley. Motion made by Dr. Carolan, seconded by Dr. Sullivan, approved unanimously. Dr. Carolan will file complaint in town clerk's office by tomorrow. Several dates will be offered for public hearing.

 - b. Motion made by Mrs. Park, seconded by Dr. Sullivan to investigate who authorized the EDC to post the following on its webpage under business incubator program:

...The Town of Brookfield is expected to provide:

 - All utilities included*
 - High speed Internet access via WIFI Network and wireless printer*
 - A small private conference room and a presentation room*
 - A library of appropriate incubator and entrepreneurial books*
 - Break area with vending*
 - A receptionist*
 - Access to a conference room*
 - Access to mediated classroom/training facility*
 - 24/7 secure access to office*
 - Janitorial security and maintenance service*
 - Free parking to customers and employees.*

 - c. Motion to conduct probable cause investigation on C2014-12 made by Dr. Sullivan seconded by Mrs. Park, approved unanimously. Investigation will commence at August 26, 2014 meeting.
9. Public Comment: none
10. Motion to adjourn made at 12:49 by Mrs. Park, seconded by Dr. Carolan, approved unanimously. Next meeting is scheduled for August 26, 2014 at noon.

Agenda submitted by Alice Carolan, chair, on behalf of Ethics Committee members Joni Park and James Sullivan

TOWN CLERK'S OFFICE
BROOKFIELD, CT

AUG 19 2014 12:50 PM
Joan M. Locke
JOAN M. LOCKE, TOWN CLERK