

**DRAFT MINUTES**  
**Brookfield Economic Development Commission**  
**Brookfield Town Hall – Conference Room 209**  
**Tuesday, February 18, 2014 7:00 PM**

Chairman Hal Kurfehs called the meeting to order at 7:05 PM and established a quorum of members:

**Present:** Hal Kurfehs, Chairman; Mara Frankel, Vice Chair; Dave Matte, Secretary; Nancy Tolmoff, Commissioner; Jim Fisher, Commissioner

**Absent:** Greg Dembowski, Commissioner

**Also Present:** E. Cole Prescott, Recording Secretary

**1.) Approval of January Meeting Minutes (01/27/14): Vice Chair Frankel made a motion to approve the minutes. Secretary Matte seconded the motion, and it carried unanimously.**

*The Commission moved to the discussion of agenda items 3 and 4:*

**3.) Update on Town Center District** – Chairman Kurfehs noted that he had sent an article from the Chamber of Commerce to the Commission regarding the Town Center District.

**4.) Update on Regional Economic Development** – Chairman Kurfehs stated that he would send a newly completed Executive Summary on the Comprehensive Economic Development Strategy (CEDS) to the Commissioners after the meeting. Chairman Kurfehs mentioned the scheduled publication date of March 12<sup>th</sup> for the feature story on the Western CT Economic Development Alliance (WCEDA) and the just published CEDS in the *Inside Business* Magazine insert in the News Times. Chairman Kurfehs stated that this should provide a major boost to the Regional Economic Development movement.

*Chairman Kurfehs recused himself from the following matter and left the meeting at 7:15 PM. Vice Chair Frankel was Acting Chair for the remainder of the meeting.*

**2.) Discuss & Vote on Three Proposals for EDC Website Development** – Vice Chair Frankel stated that she believes that both Wagner and Kurfehs are well qualified. Commissioner Tolmoff and Secretary Matte mentioned that they both thought Kurfehs's proposal was creative, and he was passionate about doing this work. Commissioner Fisher noted that the matters he was concerned with were price, time to completion, and references. Vice Chair Frankel also stated that the price for Wagner's proposal was significantly less than the amount offered by Kurfehs, the website would be completed more quickly according to Wagner's proposal, and Wagner does website development full-time. Vice Chair Frankel also mentioned that the Commission would be able to supply whoever does the website with additional pictures. The Commission will need to compile information and language to be added to the website. Commissioner Tolmoff agreed with Vice Chair Frankel's comments. **Commissioner Fisher made a motion to choose Wagner's proposal. Vice Chair Frankel seconded the motion, and it carried, 3-1, with Secretary Matte opposing, in favor instead of Kurfehs's proposal.**

**Adjournment:** Vice Chair Frankel made a motion to adjourn at 7:36 PM. Commissioner Fisher seconded the motion, and it carried unanimously.