



DRAFT MINUTES – SPECIAL MEETING
Brookfield Conservation Commission
Brookfield Town Hall Room 102 (Land Use Office)
Tuesday, July 19, 2016
4:00 PM

1. CALL TO ORDER: Chair Dew called the meeting to order at 4:05 PM with the following in attendance:

Present: Chair A. Dew; Secretary/Treasurer S. Landis; M. Carmody; J. Bronn; M. Dew

Absent: R. Blessey

Also Present: Trail Designer D. Farrell; Recording Secretary E. Cole Prescott

2. DISCUSSION OF TRAIL GUIDE DRAFT DOCUMENT & MEETING WITH TRAIL GUIDE DESIGNER TO DISCUSS FINAL DESIGN AND PLAN FOR COMPLETION – The Commission discussed the draft trail guide page-by-page. M.

Dew suggested revising the non-emergency contact information to: “For non-emergencies: contact the Brookfield Police Dept. at 203-775-2575.” The Parks and Recreation Department and Brookfield Open Space Legacy will both be listed on the bottom of the second page. Pagination needs to now be checked and confirmed. The Commission discussed several options for page six of the guide. The delineation of the meadow for Burr Farm was indicated on a draft copy for revision on the final guide. The locations of meadows throughout the trail pages were indicated. The windmill symbol will be revised. J. Bronn mentioned a location where a trail needs to be revised on Happy Landings. M. Carmody asked about the address of Lillinonah Woods, which was identified as 54 Obtuse Rocks Road. Some slight revisions were made to the grammar used for the Still River Greenway Trail description. M. Dew suggested re-written copy for the Williams Open Space property and read his suggestions to the Commissioners. M. Dew stated that he has also taken a few photos of the property which he shared with the Commission, for inclusion in the guide. M. Dew noted that the trail guide shows maps that depict generalizations of the properties and trail locations throughout the Town’s open space. There were some slight corrections to the Williams/Gurski trail map. More detail was provided for the Town Beach and Cadigan maps. M. Dew noted some corrections to the BOSLI, Birch Rocks and Kahlo Trails. Regarding the Kahlo Trail, it is a half-mile loop, not a four-mile loop; the Kahlo Trail begins and ends on Hop Brook Road.

J. Bronn is getting quotes for the printing of the guide. D. Farrell recommended that the Commission work with a printer that will complete the printing in-house. He briefly explained the difference between digital and offset printing. He noted that any printer should issue a proof to be reviewed by the Team before agreeing to final printing of the document.

D. Farrell will complete the revisions discussed at today’s meeting.

3. ADJOURNMENT: M. Dew made a motion to adjourn the meeting at 5:05 PM.

There was no second to the motion, but the meeting ended at 5:06 PM.

****Please contact Stephanie Landis: 203-775-4545 if you cannot attend the Meeting****

****Next regular meeting scheduled for August 3, 2016****