

**Linda Wagner**

**From:** Linda Wagner  
**Sent:** Wednesday, April 09, 2014 6:46 PM  
**To:** 'Matt Grimes'  
**Subject:** Draft meeting minutes 4/2/14

APPROVED

Hello Matt,

As this is my first time out at trying to complete minutes I would appreciate a look at what I captured. Sorry this was done without the recorded as it was sent back to Nina the next day. Not sure if I wrote too much or not enough.

Let me know what you think. See you at tonight's meeting.  
Linda L Wagner

**Brookfield Charter Revision Commission**  
**Regular Meeting Agenda**  
**Wednesday, April 2, 2014**  
**Brookfield Town Hall – Room 209, 7:00 PM**

Convene Meeting

Chairmen Grimes called the meeting to order at 7:14.  
Present: Linda Wagner, George Walker, Stanley Parker, Dan Smolnik, Fred Ball

Absents Jon Van Hise

Public Comment

None

Follow-up Research from Meeting of 3/19/14

- ~~Ethics Dan Smolnik explained code of Ethics as he suggested to revive an adjustment to town ordinance Board of Ethics requested to have state Statutes added to charter so if state statute changes down the road, the charter is ready for those changes. Also clearly explains what authority the commission can enforce. Chairmen Grimes will give update to board of Selectmen on Monday with suggestions from the Board of Ethics. see letter dated 3/3/2014 from the Board of Ethis..~~
- Police Commission Nothing on the Police Commission

TOWN CLERK'S OFFICE  
BROOKFIELD, CT

April 9, 2014 6:46 PM  
*Joan M. Locke*  
JOAN M. LOCKE, TOWN CLERK

Feedback from Town Attorney T. Beecher advised there is nothing on State mandated form for Candidates and there should not be add a form to registration form to run for office.. This would put the Town Clerk in a positions to make the call and would not fall on the Ethic Commission

Feedback from Board of Finance, Meeting of 3/27/14 Board of Finance asked for a 7 member board and vacancies to be filled by the board if not filled within 60 days then will be filled by board of Selectmen.

Discussion of possible changes to many area of the charter took place. Dan Smolnik will research typos in c85. Lively discussion on bifurcation of budget, 6 verse's 7 on board of finance,, how vacancies should be filled, town moderator and Board of Ethics.

### DRAFT LANGUAGE DISCUSSION

Chairmen Grimes will write up prepossessed changes to be sent to Brookfield Charter Revision Commission to be reviewed, voted on and drafted at next meeting on 4/9/2014. If on schedule will with presentation to the board of selectmen second public meeting could be held on 4/23/2014

- ARTICLE I – Incorporation and General Powers SS 1 c1-3 first sentence to remove the word to after “and affairs of the to Town”.
- ARTICLE II – Elections SS c2—6b add the words “any other elected Board or Commission” and remove “the Board of Education, the Planning Commission and the Board of Finance”
- ARTICLE III – Elected Officers, Elected Boards and Commissions SS c3-2 C.change to “ Town Meeting Moderator. The Town Meeting Moderator, who shall preside at all Town Meetings and exercise all powers and duties conferred upon him – not inconsistent with this Charter – or imposed by Chapter 90 of the Connecticut General Statutes. shall be elected at alternate biennial town elections, beginning in 2015, for a term of four (4) years commencing on the first Monday in January succeeding his or her election”

Re letter existing C to D, D to E, E to F, F to G, G to H, H to I, I to J

Newly letter e to change” consist of six(6)” to “Consist of seven (7)

- ARTICLE IV – Board of Selectmen
  - ARTICLE V – First Selectman
  - ARTICLE VI – Appointed Officers SS C6-10 B. add word for #6 “(6) Serve as Parliamentarian of all Town Meetings, when deemed necessary by the Town Clerk and/or Town Meeting Moderator”
  - ARTICLE VII – Appointed Boards, Commissions, Committees SS C7-4 below c7-4 remove C& D re-letter E to C , FtoD, GtoE, HtoF, ItoG, JtoH KtoI remove L, Re letter MtoJ, NtoK, OtoL, PtoM, QtoN, RtoP remove T, re-letter UtoQ, VtoR, WtoS, XtoT to U, Z to V, AAtoW, BBtoX, CCtoY remove DD & EE re-letter FFtoZ and GGtoAA/
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- ARTICLE VIII – Finance and Taxation SS C8-3 A add to the end “At the referendum, the proposed budget shall be voted on in two separate parts, in two separate questions, one for Town Operations and one for Education”

SS C8-3 B add first sentence “In the event one part of the budget fails and one part passes at referendum, the part of the budget which passes is adopted” insert words “failed part or parts of the” and “become” remove “is” in second to last sentence.

SS C8-3 C add the words "one or both parts of" remove the words "in whole or in part" add the words "failed part or parts of the" first sentence. Add "The Board of Finance" remove the word "which" add the word "Part or parts of the" to the last sentence.

- **ARTICLE IX – Town Meetings** SS C9-1 b add the word "shall" between word finance-be first sentence, remove the words "in a single amount inclusive of Town Operations and Education or" add words "two" separate "parts", remove the word "amounts" add "consistent with § C8-3(A) of this Charter. In the call of the Annual Town Meeting," add "(A)" after second C8-3(A)

SSC9-1C Remove from the first sentence "the board of Selectmen may recommend the placement of" Add the words "shall be included" and "referendum" after budget and before ballot

SS C9-2C add "Town Meeting Moderator" remove "First Selectman or a designated representative" and add "but in the absence of the Town Meeting Moderator, a moderators shall be elected in accordance with Chapter 90 of the Connecticut General Statutes." remove the words "a moderator shall be elected and" capitalize the "A" in all

SSc9-3 A add word " the" remove word "any" add words "for a referendum date"

- **ARTICLE X – Code of Ethics: Conflict of Interest** SS C10-3 remove entire A and B sections  
SS C10-4 A- remove words "in its deliberations" and add words "and legal representation, as the Board of Ethics may request of such counsel, in connection with its deliberations, proceedings or actions on behalf of the Town".  
SS C10-4 B add words "a complaint of" remove "the" add "a" and "claims such violation" and add "for the purposes of such the applicable portion of such complaint." final sentence.  
SS C10-4 C Remove (2)The board of Ethics may retain counsel to pursue enforcement of its recommendations.

## - **ARTICLE XI – Transition and Miscellaneous Provisions**

### - **ADDENDUMS**

A I remove A. re-letter all remaining and change Water Pollution Control Commission to Water Pollution Control Authority.

A II Remove A and F and re-letter all remaining

A III Remove F re-letter all remaining

A III new G old G change 6 to 9, 3 to 5 and 3 to 4

A III remove H completely

Approval of Minutes – 2/19/14, TABLED

Approval of Minutes – 3/19/14 TABLED

Special Meeting – 4/19/14

Written Correspondence Towns attorney as addressed above

Additional Public Comment None

Adjournment Motion to adjourn meeting George Walker, Second Dan Smolnik motion passed meeting adjourned 9:15pm. Next meeting 4/9/2014