

**REVISED DRAFT MINUTES
BROOKFIELD AQUIFER PROTECTION AGENCY
REGULAR MEETING
THURSDAY – November 20, 2014 – 6:30 P.M.
MEETING ROOM #133 – TOWN HALL, 100 POCONO ROAD**

1. Convene Meeting:

Acting and Vice Chairman Grimes convened the meeting at 6:45 p.m. and established a quorum of members.

Present: Acting and Vice Chairman M. Grimes, Secretary F. Lollie, M. Frankel (arrived at 6:43 p.m.)

Absent: Chairman R. Blessey, J. Cordisco, E. Kukk, J. D'Entremont

Also Present: Community Development Director K. Daniel, Zoning Enforcement Officer A. Dew,
Recording Secretary D. Cioffi

- 2. Approval of Minutes: 10/23/14 – Acting and Vice Chairman Grimes moved to approve the Minutes of the 10/23/14 Meeting, as submitted. Secretary Lollie seconded the motion, and it carried unanimously.**

3 Public Hearing 6:45 pm:

a. Adoption of the Brookfield Aquifer Protection Area Regulations

1. “Brookfield Aquifer Protection Area Regulations” – Drafted 10/24/14

Acting and Vice Chairman Grimes opened the Public Hearing and introduced the Commission members. Secretary Lollie read the legal notice that was published in the Pennysaver on November 6, and November 14, 2014. Acting and Vice Chairman M. Grimes noted that in the future, on legal notices for the APA, Chairman Blessey should be listed as “Chairman, Aquifer Protection Agency”. He then reviewed the policies and procedures that govern public hearings. It was noted that there was no correspondence in the file.

CDD Daniel shared additional edits from K. Zapla, Aquifer Protection Program, Department of Energy and Environmental Protection, with the Commission members. She noted clarification was provided regarding the difference between the Aquifer Protection *Program*, and the Aquifer Protection *District*. Additionally, she noted that only the pages that have changes were included in the packets for the Commissioners, and she reviewed the corrections in detail. The packet is the final draft copy.

No one present to speak in favor of the application, nor was anyone present to speak in opposition to the application.

Commissioner Frankel noted for the record that the Zoning Commission is the assigned governing body for the Aquifer Protection regulations for the Town of Brookfield.

Secretary Lollie moved to close the Public Hearing re: Adoption of the Brookfield Aquifer Protection Area Regulations. Commissioner Frankel seconded the motion, and it carried unanimously.

Secretary Lollie moved to approve the Brookfield Aquifer Protection Regulations for the Brookfield Aquifer Protection area, as submitted to the Acting and Vice Chairman, effective December 1, 2014. Commissioner Frankel seconded the motion. She noted that it is a 36-page document. Acting and Vice Chairman Grimes stated his intent to abstain from the vote, due to the minimum amount of Commissioners being present. There was discussion regarding not having enough voting Commissioners present to rule on the motion.

Acting and Vice Chairman Grimes moved to continue the consideration of the Brookfield Aquifer Protection Regulations to December 11, 2014. Secretary Lollie seconded the motion, and it carried unanimously.

4. Old Business: None.

5. New Business:

a. **Draft Meeting Calendar for Aquifer Protection Agency for the 2015 Calendar Year**

Acting and Vice Chairman Grimes proposed that January, March, May, July, September and November be removed from the calendar, noting that the Chairman can cancel other months if there are no items to discuss. He also suggested adding a meeting on December 17, 2015, as that will be the Zoning Commission's second meeting of that month. **Acting and Vice Chairman Grimes moved to approve the Draft Calendar for the Aquifer Protection Agency for 2015, and *the first meeting will be February 26, 2015*; the start time will be 6:30 p.m. unless otherwise called for by the Chairman. Secretary Lollie seconded the motion, and it carried unanimously.**

6. Adjourn: Secretary Lollie moved to adjourn the meeting at 6:56 p.m. Commissioner Frankel seconded the motion, and it carried unanimously.

*****Next regular scheduled meeting – December 11, 2014, 6:30 p.m.*****